

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Friday, February 2, 2024

1) **Call to Order and Attendance**

Vice Chairperson Miguel Juarez called the meeting to order at 10:14 a.m. The meeting was held via video conferencing.

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Miguel Juarez	Emilyn Rangel	Amy Torres	Gallery
Forrest Halajalong	Matthew Smith	Jaime Leal	
Jessica Scott		John Stigar	
Jhanella Mae Martinez		Natalie Tapia	
Marcelo Cowo		Melissa Bancroft	
Edgar Mejia-Alezano		Khoi Pham	
Mayra Soriano		Victor Gonzalez	
Erick Garcia		Chilmann Chaudhary	
John Menary		Mario Ibarra	
Tamala Lewis		Damesha McKnight	
Mayra Soriano			
Megan Tagle Adams			
Tony Jake			
Cecilia Ortiz			

2) **Approval of Agenda**

ASI President, Edgar Mejia-Alezano moved to approve the agenda for the February 2, 2024, meeting. Community Representative, Tamala Lewis seconded the motion.

The motion passed.

Motion passed. 11-0-0

3) **Approval of Minutes**

ASI President, Edgar Mejia-Alezano moved to approve the minutes for December 1, 2023. ASI Representative, Jhanella Mae Martinez seconded the motion.

The motion passed.

Motion passed. 10-1-0

4) **Chairpersons Report**

Vice Chairperson, Miguel Juarez shared that there will be no report due to the absence of Chairperson, Emilyn Rangel.

5) **Executive Director's Report**

Executive Director Cecilia Ortiz shared updates in services including the Guest Services Desk inquiries with 44 LSU inquiries and 56 university inquiries. The Food Lockers monthly average for January was 46 with peak usage from 12 AM to 5 PM. The Games Room daily average visitors increased to 199 with 1,985 total visitors. The first On the Road event of the year to Disneyland & California Adventure was a

success and the next On the Road trip will be to Big Bear on Friday, February 16. Watch list items include club & org reservation barriers, dining evening & weekend service, and enrollment.

6) **Facility Use Committee Report**

The Facility Use Committee met on January 25 and was provided with updates for various projects. The committee was provided updates regarding the NXT30 campaign, tenant space Everytable, the restroom modernization project, Culture & Identity Center discussions, and dining updates. The committee does not have any items to forward to the Board. The next committee meeting is Scheduled for February 15, 2024.

7) **Finance Committee Report**

The Finance Committee met on January 23 and discussed the Quarter 2 Budget Report and the LSU Long Term Financial Plan. The committee has forwarded one item for the Board meeting. The next committee meeting is scheduled for February 13, 2024.

8) **Personnel Committee Report**

The Personnel Committee met on January 19 and discussed the LSU personnel plan, LSU BOD recruitment timeline, and the academic credit for the Fellowship. Personnel Committee Chair, Forrest Halajalong shared a statement regarding the academic credit for the Fellowship program. After consideration, the Personnel Committee has decided to maintain the Fellowship Program as a Fellowship. The committee does not recommend changing the program into an internship for academic credits. The committee has forwarded one item for the Board meeting. The next committee meeting is scheduled for February 15, 2024.

9) **Public Comment – Agenda Items**

There was no public comment.

10) **Old Business**

a. **NXT30 Update**

Temporary Administrative Assistant, Amy Torres shared an update regarding the NXT30 Project.

The Board approved funding to continue the NXT30 project to continue engaging students in their vision of the future LSU. The NXT30 project is currently on hold as the contract has not been executed. The LSU leadership team met with campus administrators as requested to discuss the contract.

11) **New Business**

a. **FY 2023-2024 Quarter 2 Budget Report**

Assistant Director Jaime Leal reported on the Quarter 2 budget review. The 2023-2024 budget includes items that can impact the budget which include enrollment management, defining the position of the LSU, advisory committee work, and the Personnel Plan. Student Fee revenue is currently at 50% year to date (YTD). Commercial rent is currently at 44% of YTD with a total of \$43,692. Facility Use Rent is currently at 127% with a total of \$50,997. Operating expenses are currently at 31% with a total of \$199,865. Event costs are currently at 47% with a total of \$49,201 with upcoming programming to include On the Road: Big Bear and the Spring Open House. Total revenue is currently at 49% with a total of \$2,134,668 and total expenses are currently at 45% with a total of \$1,963,322.

